

**Village of Fife Lake
Council Meeting Minutes
June 1, 2015**

Meeting called to order at 7:00pm

Roll call: Present: Fisk, Hayes, Tummel, Miller, Deike and Leedy

Absent: Roesemeier

Other: Martin Miller D.P.W. and Scott Billings, Zoning Administrator

Approval of Agenda: Motion by Fisk to approve the agenda as presented, supported by Deike. Unanimously approved.

Pledge of Allegiance

Special order of business: None.

Consent Agenda Items: Leedy mentioned an error in the minutes of May 4, 2015 under Special Events Permit, council member Tummel under roll call was spelled as Tumble. No other concerns voiced on the Treasurer's Report or Bills and Transfers for May. Motion by Hayes to accept the Consent Agenda Items with the mentioned corrections. Seconded by Fisk.

Roll Call: Tummel-Y, Hayes-Y, Fisk-Y, Deike-Y, Miller-Y, Leedy-Y. Motion carried.

Guest: Bob Johnson- Grand Traverse County Commissioner could not make it to the meeting. He sent a message saying that they are expanding the search for the HR Director. He mentioned that the job description is being redone. He mentioned that the YMCA pool is now open and Easling pool is in need of a lot of repair and questioned who was going to pay for the repairs and whether it would need to close due to expense.

Public Comment: Deb Rogers asked if a permit was needed of the 4th

Mary Shomin asked if there was a warrior run this year on the 4th.

Zoning: Scott Billings mentioned that two permits were issued today. One permit for a deck. He mentioned the Fife Lake Party Store did some work without a permit. One was needed from DEQ, Soil Erosion and from Fife Lake Village. He said that it was settled from Fife Lake but they still needed to deal with Soil Erosion. Mentioned the Wilson's public access placing rocks on shore line. Scott said he applied for a permit from DEQ. He said that someone wants to build a pole barn on Howard Street but our ordinance was located where a garage cannot be built on property without a home. He also discussed issues at the Party Store in defining where the public access is.

Roesemeier arrived at 7:10 pm

Streets: Martin Miller said that he needed cold patch for the roads. He said that he needed about 10 tons. He said that the price was about 1000 dollars and with Elmer's it was about 1,500.

Deike made a motion to get 10 tons of coal patch for around 1,100 dollars Roesemeier seconded it.

**Roll call: Hayes-Y, Roesemeier-Y, Deike-Y, Fisk-Y, Miller-Y, Tummel-Y, Leedy-Y
Motion Carried**

Leedy mentioned that another light pole has come down. They said that they know who did it and the cost will come from their insurance.

Roesemeier asked if there were plans to place mulch around the trees in town. Martin said that there were no plans to do that. Martin and Leedy will check on a price to have that done.

DDA: Special meeting postponed at this time. Request for minutes were not received. Waiting for a reply from the attorney. McGough seat has been terminated on advice from the attorney.

Planning: No meeting last month

Fife Lake Area Utility Authority: report in packet. Leedy thanked Joe Burfield on doing an outstanding job while on the Sewer Authority. His position has been replaced by two people, Ray Raverly and Duane Burfield . Both will be working part time. Fisk mentioned that the discharge permit needed to be revised. Construction bids are expected to go out in a couple of months.

Parks: Report in packet. Miller said that the goose fencing was up in Lakeview Park,

Finance: Report in packet.

Ad hoc: no meeting

Policy Committee: no meeting

Personnel Committee: no meeting

New Items

Replace grills in park: Martin said that the grills are in bad shape and are in need of repair. Six grills in all are needed for: Mirror Lake, Lakeview Park and the Ball Park, Deike mentioned for the cost of shipping it would be cheaper to get 7 grills and have a back-up grill. Motion by Roesemeier to get 7 grills at 128.00 a grill plus shipping. Tummel seconded it.

Roll call: Roesemeier-Y, Hayes-Y, Miller-Y, Fisk-Y, Deike-Y, Tummel-Y, Leedy-Y
Motion carried

Update schedule of Fees: A handout was given in packet of estimated update in fees of permits and for appeals boards and other things. Long discussion among the council members. Roesemeier felt that the fees for review on boards were still conservative. She felt the fee should go from 300 to 350. Deike felt that the fees for failing to get a permit should be progressive and have a time line. Council discussed if people just don't know to pull a permit verses they don't want to pull a permit. Council felt that if a project is started without a permit, there should be a grace period to get a permit and the project is stopped until permit obtained. Leedy felt that a 50% late fee plus the permit will be charged after 5 calendar days after project stopped without a permit. Roesemeier questioned if this extra work would be a burden on the Zoning Administrator. Council discussed followed. Motion made by Deike to stop work and charge a 50% late fee after 5 calendar days if a permit has not been obtained and four times the permit fee if a permit is not pulled within 5 calendar days of notice. Effective on July 1, 2015. Seconded by Miller. **Unanimously approved.**

Historic Fire Barn: Leedy told Council that the repairs to the Fire Barn would be about 20,000 dollars. She said that the barn has lead paint on the exterior and would be costly to

remove. Roesemeier suggested having a fund raiser to raise a portion of the money. Leedy said that there was already a small amount set aside for repairs to the structure. Leedy set up a committee with Miller and Roesemeier to contact Dan McKeen or Micky Baker to discuss the situation and come back with a recommendation to Council. The donation to the historical society has been tabled at this time.

ZBA Bylaws appointments: handout in packet. Leedy said that there is record of the bylaws that were approved at that time but we cannot find the actual language. She said that Roger Williams was working on it at that time and would call him to see if he has a record of it. According to the documents the by-laws we have on file are not being followed at this time but may be correct if the new set has changes.

Deike left at 8:35 pm

Updated items

Zoning Administrator Possible Pay Increase: Council discussed that more permits are being issued and that the job is getting busier. It was discussed that the Zoning Administrator will keep his flat rate of pay but get an increase from 50 to 65% increase in all fees. Roesemeier made a motion to increase his rate from 50 to 65% of permit fees and fines. Fisk in support,

Roll Call: Fisk-Y, Roesemeier-Y, Tummel-Y, Miller-Y, Hayes-Y, Leedy-Y

Motion carried

FOIA Policy/Appointment FOIA officer-Tabled till next month

LED project update: The street lights will be getting 40 watt bulbs. There will be extra lights placed in the parks, village hall and a light in the gazebo.

Bata Update: Nothing new

Senior Center Property: No update

Committee List and Schedule: nothing.

Public Comment:

Bob Menzies questioned the Trail Town Celebration on Saturday. He wanted to know what time and other details.

Board Comments:

Jane Roesemeier questioned the agreement on the Farmer's market as she was not at the meeting the month before and was having a meeting with them.

Adjourn: Tummel moved to adjourn, seconded by Roesemeier . Meeting adjourned at 8:53 pm

Respectfully submitted

Marcia Eby