

Village of Fife Lake  
Council Meeting Minutes  
October 17, 2016

Meeting called to order at 7:03pm

**Roll Call:** Present: Hayes, Menzies, Kelley, Deike, and Leedy

Absent: Fisk- excused, Miller- excused

Others: Valerie Houser- Treasurer, Marcia Eby – Deputy Clerk.

**Approval of Agenda:** Kelley made a motion to approve the agenda as presented, supported by Deike. **Motion carried** with all yeas.

**Pledge of Allegiance**

**Consent Agenda Items A-D:** Hayes questioned the budget amendments on this month budget. Leedy said that the amendments will be pulled out and move it to New items 9g on the agenda. It hopes to hear a response from the clerk in the meantime. Kelley questioned the minutes under the planning commission regarding the contract of the Village Administrator. Kelley recalls that the motion reflected that the contract be amended and it was not reflected in the motion. Leedy also said to remove the minutes from the Consent Agenda Items. Kelley made a motion to accept the Consent Agenda Items minus the Budget Amendments and the Minutes, Motion supported by Hayes. **Roll Call:** Kelley-Y, Hayes-Y, Menzies-Y, Deike-Y, and Leedy-Y. **Motion carried.**

**Police/ Public Safety:** No report.

**Guest:** Carl Brown –Chairman of the Road Commission. Jim Cook was also in attendance with Carl. He presented a handout to the council. Carl said that the county will be presenting a millage. It will be a three-year millage of 1 mill which amounts to about \$40.00 per home owner on the average home. This will generate about 3.5 million for the road commission. Some of the money will also be used for match money on projects. Jim discussed the information in the handout. Jim discussed the breakdown on roadwork with in the county.

Josh Roswell- Superintendent for Forest Area Schools; goals for the school is to get more involved in the community. He said if anyone has any questions about the schools to give him a call. Bob Johnson –Grand Traverse County Commissioner was not present to give a report.

**Administrator Report:** Handout in packet, Radtke was not present at the meeting to give a report.

**Public Comment:** Bob Menzies- 420 Merritt Street, He discussed that a key was needed to use the dump and that residents need to plan ahead.

Mike Tornow 412 Shelby Street- he said that he went there and it was locked. He said that there was no instruction on what to do. Leedy explained the procedure to use the dump. Deb Rogers- She asked when Miller term was up. Leedy said that today was his last meeting. Leedy said he is not running for reelection. Mary Cumber – 11206 Lakeshore Drive, wandering if there is an easier way to get a FOIA request. She said that she has stopped by and no one has been here. She said that she was not given a deadline as to how long it takes to complete. Leedy discussed the procedure and time frame.

**Tree Grant:** Leedy said that the village received a grant for \$2100.00 for park trees with a 100% match. Leedy said the money needs to be spent first and then we will get reimbursed. These trees will be placed in some of the parks where some of the oaks are dying off. Native species trees were picked. Deike made a motion to spend the \$2100.00 **to meet the grant requirements to later be reimbursed. Motion seconded by Menzies. Roll Call: Hayes-Y, Menzies-Y, Deike-Y, Kelley-Y, and Leedy-Y. Motion carried.**

**Proposed Clerk Wage Increase:** Leedy said that the clerk has had her yearly review. She is recommending a .25 an hour effective November 1st. Deike made a motion to increase the clerks wage by .25 an hour. Seconded by Hayes, **Roll call:** Menzies-Y, Hayes-Y, Deike-Y, Kelley-Y, and Leedy-Y. **Motion Carried.**

**DPW Job Descriptions:** handout in packet discussing the job descriptions. Leedy said that she felt that the sewer board is not going to make a decision anytime soon in regards to staffing. Leedy would like to hire employees for the village. She said that the job posting is already done. Deike made a motion to approve the Department of Public Works Maintenance job description as well as the job posting to be made ASAP. Deike wanted to change the wording in the first sentence on the posting, the word receiving changed to the word accepting. Menzies seconded the motion. **Motion carried** with all yeas.

**DPW Staffing:** see above. The position will be posted.

**Main Street Repair:** Last week a proposal was made to repair Main Street from Front Street to the curve for \$10,000 dollars because the construction crew were already here doing work. Since that didn't work Leedy is hoping that because they are still here working on the sewer they can fit time to get it repaired before winter. Leedy said it now would be in the area of around \$14,000 dollars if they can find time to get it done this year before winter. This would be a wedge and overlay. Deike made a motion to spend up to \$15,000 dollars to repair Main Street should it be able to be scheduled. Hayes supported the motion. **Roll call:** Hayes-Y, Menzies-Y, Deike-Y, Kelley-Y, and Leedy-Y. **Motion Carried.**

**CVTRS:** Leedy discussed this with council as information only.

**Budget Amendment:** This will be moved to next month agenda for clarification.

**Minutes:** Kelley questioned the motion on last month's minutes under planning. She questioned the motion regarding the Village Administrators contract. After listening to the tape there is nothing in the motion about changing his contract. It was mentioned to have the Village Administrator sign the motion as an addendum to his contract. This was recorded in the minutes.

### **Updated items none**

**Communication:** Anita Gould sent in a letter saying that she received a township absentee ballot instead of a village ballot. James Morrison also sent in a request that Howard Street alley between 4<sup>th</sup> and 5<sup>th</sup> Street be closed to motorized vehicles except for property owners. This request will be sent to the street committee.

**Public comment:** Mary Cummer 11206 Lakeshore Drive- who is maintaining the Chamber page for Fife Lake. She says that it has not been updated.

**Board Comments:** Hayes said that there is no FOIA request form on the website. She said all the other information is there but not the form. She would like the form added to the site. Rural Fireboard Meeting is meeting on October 25<sup>th</sup> at 9am at the township hall. Fife Lake Sewer meeting is this Thursday night. Leedy said the project is on budget and on time.

Deike made a motion to adjourn at 7:56pm

Respectfully submitted  
Marcia Eby