

Village of Fife Lake  
Council Meeting Minutes  
September 19, 2016

Meeting called to order at 7:03pm

**Roll Call:** Present: Fisk, Hayes, Menzies, Kelley, Deike, and Leedy.

Absent: Miller- excused.

Others: Marvin Radtke- Village Administer, Valerie Houser- Village Treasurer, Tessa Johnson – Village Clerk, Marcia Eby- Deputy Clerk, Bob Johnson- Traverse City County Commissioner.

**Approval of Agenda:** Fisk made the motion to approve the agenda as presented, seconded by Deike. **Motion carried** with all yeas.

**Pledge of Allegiance**

**Special order of business:** None

**Consent Agenda Items A-F:** Leedy said that there are a couple of bills that have been added to the packet. The salt and sand bill and the blade purchase. Fisk made a motion to accept the consent agenda items as presented. Motion seconded by Hayes. **Roll Call:** Kelley-Y, Hayes-Y, Fisk-Y, Menzies-Y, Deike-Y, Leedy-Y. **Motion Carried.**

**Police / Public Safety:** no report.

**Guest:** Bob Johnson- Grand Traverse County Commissioner: The County has hired a HR Director, Finance Director and Facilities Director. The new HR Director will be leaving the job and it will be up for rehire. The household hazard waste pickup in Kingsley on October 1<sup>st</sup>. Need to make an appointment prior to going. Discussion is ongoing to extend the MERS retirement. Animal Control will be coming back to the Health Department. Project Cherry Tree is a group to help get services to the Veterans locally. Have gone to Lansing to present project and will be going to Washington. The Veterans mileage will be on the November ballot at .12 mills for 6 years.

Commission of Aging is being audited right now. The goal is to see if the moneys are being used wisely. The police audit was done this week. The county is looking at selling some vacant properties to put the money back into the pension program.

On Friday the 23 Senator Schmidt will be at Pugsley at 9 am to discuss what to do with the building.

**Administrators Report Marvin Radtke:** Report in packet. Marvin the DPW has been busy finishing up some projects that were started in the spring. The village building is coming together the dry wall is up and just needs to be mudded. The JCV had been delivered and the attachment area being worked on. The interns are gone now. Looking on how to get a template to paint the railroad crossing signs at the tracks. We are looking at trimming up the trees that are in need of trimming. Grant was submitted to plant native species trees. Mentioned that oak wilt is coming this way and would like trees in place, in case something happens. He checked to see if the village insurance is at the best price

for the best coverage. He said that the village is getting a great price. Discussion is ongoing with MDOT and the Sheriff Dept. about the 131 and 186 intersections.

**Public Comment:** Bob Menzies- Merritt Street, He questioned why the Chamber is not involved in the October 1<sup>st</sup> event.

### New items

**Audit:** Copy in packet. Finance committee has reviewed it. Discussion among Council members about the interpretation of the audit and changes that were made with this new firm. Hayes made a motion to accept the audit as presented, supported by Fisk. **Motion carried** with all yeas.

**Resolution to move Road funds to Chase Bank:** As part of the audit is recommended to move money to another account to ensure that the tax payers money if FDIC insured. A resolution was done to move the roads money to a different account at a separate bank.

Deike made a motion to adopt the resolution 2016-009. Motion seconded by Fisk. **Roll**

**Call:** Menzies-Y, Hayes-Y, Fisk-Y, Deike-Y, Kelley-Y, Leedy-Y. **Motion Carried.**

**SAW Grant:** this is the storm water engineering grant. Leedy said that we need to do the modeling portion. Once this is done then we will apply for grants to fix some of the storm drains that are not draining properly. Leedy said it was a \$19,000 match. This would cost \$ 8,000.00. Motion made by Fisk to accept the proposal of 8000 dollars for storm water modeling services to be done by Fleis and Vanderbrink. Motion seconded by Hayes. **Roll**

**Call:** Hayes-Y, Deike-Y, Fisk-Y, Kelley-Y, Menzies-Y, Leedy-Y. **Motion carried.**

**Planning Commission Request:** It was presented to Council that the Master plan needed to be done in a timely matter and to comply with the new guidelines. Planning was asking Council if they would be willing to pay Marvin Radtke for extra time to help get it done. Marvin felt that it would take about 50 hours to get the information and formulate a draft Master Plan. Discussion with Council regarding what is needed and what would be the cost. Fisk made a motion to have Marvin Radtke develop a Master Plan not to exceed 50 hours at \$1,322.00 total with monthly updates and to be done within 90 days. Hayes seconded the motion. Kelley questioned if a contract was necessary. Kelly wants the motion typed up and signed. Motioned seconded by Hayes. **Roll Call:** Kelley-Y, Hayes-Y, Menzies-Y, Fisk-Y, Deike-Y, Leedy-Y. **Motion Carried.**

Kelley left at 8:08 pm

**Fisk resignation from the FLAUA Board:** Leedy mention that Fisk is resigning from the FLAUA Board; She said that his term will be up in December of this year. Hayes made a motion to regretfully accept Fisk resignation from the Board. Motion seconded by Deike. **Motion carried** with all yeas. Fisk said that he really enjoyed working on the board and the accomplishments that were made.

**FLV Vacancy on the FLAUA Board:** Council questions whether to post or appointment the position. Fisk suggested putting Hayes in that position till December of 2016 when his term is up. Deike made a motion to appoint Hayes for the remainder of Fisk's term till the end of December. Motion seconded by Leedy **Motion carried** with all yeas.

**Lease to FLAUA for SCADA equipment:** In packet is the drawn up lease for FLAUA to house their tower and other equipment on village property and to save them some money. Deike made a motion to approve the SCADA tower contingent to village

attorney's review and approval. Motion seconded by Fisk. **Roll call:** Hayes-Y, Deike-Y, Fisk-Y, Menzies-Y, Leedy-Y. **Motion carried.**

**Shared employees with FLAUA:** Handouts in packet of breakdown in cost from FLAUA and Village. Radtke discussed the information that was in the packet. He said that if we can work together with the FLAUA board in regard to the employees there could be a substantial savings for both the village and FLAUA. FLAUA would like to continue to share employees at this point in time. It may be subject to change once the project is done. They want to stay the way it is now till the end of the year. Discussion continued among council members. It was discussed that the village would take control of the employees and manage them through the village. Discussion on hours worked for Village and FLAUA and that there would be coverage in emergencies. Leedy discussed the need for both boards to come up with job descriptions. Deike made a motion to send job descriptions, responsibilities and service hours needed to personal committee and to come back with a proposal to be presented at the next meeting, and that FLAUA would do the same so both boards will know what the needs would be by November or December. Fisk supported the motion. **Motion carried** with all yeas

### New items

**DDA Accountability:** Deike gave a brief update. Leedy said that the audit came back with no problems in regards to the DDA. This will be removed from the agenda.

**Minder Request:** Leedy said that Minder requested to be on the agenda to have the former chair of the DDA be removed, but Minder is not Present. Leedy said that she would like to have his request removed from the agenda. Hayes made a motion to not pursue a just cause hearing on the former DDA chair. Motion seconded by Deike. **Roll call:** Fisk-Y, Deike-Y, Minzies-Y, Hayes-Y, Leedy-Y. **Motion carried.**

**Communication:** Thank you note in packet from the Fife Lake Chamber for the use of the maintenance men on the 4<sup>th</sup> of July. This note was in the packet.

**Public Comment:** Linda Forewerck-116 Front Street wanted to thank the Council for taking this off the agenda. She asked that a letter be drawn up to send to her attorney.

**Board Comments:** Deike asked if a donation has been made to the Historical Society. Leedy said no because the auditor informed them that it needs to be done differently, and we hadn't yet received a request. Homecoming is next week. There are lots of festivities going on. A Pink Out game to be on the 7<sup>th</sup> of October with everyone wearing pink to the football game.

Fisk made a motion to adjourn at 9:11pm.

Respectfully Submitted  
Marcia Eby